

25 August 2020

*Kia ora koutou, talofa lava, malo e lelei, kia orana, fakaalofa lahi atu, bula vinaka, greetings*

*Following yesterday's announcement by the Prime Minister that New Zealand will move to Alert Level 2 on Monday we are looking forward to welcoming students back to school on **Monday 31 August**. At Alert Level 2 the disease is contained. It is safe for children and staff to attend school.*

*We are implementing procedures based on advice from the Ministry of Education and the Ministry of Health. I am confident that the procedures will keep your children and our community as safe as possible.*

*Here is a copy of our procedures for managing students at Alert Level 2*

General	<ul style="list-style-type: none"><li>- Classroom programmes resume. Students return to their own class.</li><li>- Parents must contact the school if their child is not returning or is absent.</li><li>- Physical separation is encouraged - Should be far enough away from each other so that they are not breathing on or touching each other. There does not need to be a specific measurement but where practicable 1m should be used as a guide.</li><li>- Good hygiene practices and regular cleaning of commonly touched surfaces will be maintained. Sanitise/wash hands on arrival and leaving.</li><li>- Shared supplies and equipment are able to be used if staff and students are undertaking regular handwashing and staying away if sick e.g. playgrounds, PE equipment, classroom equipment and devices.</li><li>- A "cleaning kit" will be allocated to each class. Kit contains: spray disinfectant, cleaning cloths, liquid soap, paper towels, tissues and disposable gloves. All classroom spaces have hand sanitiser - to be kept by the main door and used on entry and exit.</li></ul>
Arrival/Leaving	<ul style="list-style-type: none"><li>- The front pedestrian gate (Inverell Ave) will open at 8.30am and remain open all day. Great South Road gate will remain closed. Wiri Community Hall gate will be open at 8.15am, close at 9.25am and re-open at 2.45pm. Please park at the Community Hall when dropping off or picking up children.</li><li>- Children are encouraged to arrive between 8.30 and 9.00am.</li><li>- Classrooms open at 8.30 and children go straight to class from 8.30am.</li><li>- Staggered leaving times will be in place. Roopu Toroa students will collect their siblings and leave from 2.55pm and everyone else at 3.00.</li></ul>
Breaks	<ul style="list-style-type: none"><li>- Breaks will be staggered - two teams at a time only in the playground. There will be three breaks during the school day:<ul style="list-style-type: none"><li>- Morning tea 10.00, 10.20, 10.40am</li><li>- Lunch 12.00, 12.30, 1.00pm</li><li>- Afternoon stretch 1.30, 1.45, 2.00pm</li></ul></li><li>- Students must bring morning tea, lunch and a bottle of water. Water only is allowed.</li></ul>

	<ul style="list-style-type: none"> <li>- Breakfast club and school lunches will be provided on request. There will be no fruit available next week. This should start in week 8.</li> <li>- Students should not be sharing their food.</li> <li>- After using the toilet students must wash and dry hands in the toilet area and sanitise hands.</li> </ul>
Contact tracing + roll	<ul style="list-style-type: none"> <li>- Roll completed twice daily as per usual routine.</li> <li>- All visitors/parents must scan the QR covid tracker code as they come through the gate and then sign in at the office and wear the printed name sticker while on site. Teachers will record names of any parent/visitors to the classroom in their attendance notebook.</li> </ul>
Other	<ul style="list-style-type: none"> <li>- Keep your child home if he/she is unwell - call the school and let us know.</li> <li>- If a student is unwell at school they will be physically isolated in the medical room and parents contacted to come and collect them immediately (please make sure we have your current contact details).</li> <li>- Classrooms will be cleaned daily. All tables, desks, benches and other hard surfaces must be left clear for daily cleaning.</li> </ul>

*To help minimise the number of people coming on site and coming into contact with students and staff we ask that parents remain outside the school grounds unless absolutely necessary. If you do come into the school grounds you must sign in at the office and wear the printed name sticker. This is an essential part of contact tracing requirements.*

*Keep checking the school website for new information and contact your child's teacher or the school if you have any queries. Our school contact details are:*

- Phone - 262 0594
- Mobile - 027 2620594
- Email - [office@wiricentral.school.nz](mailto:office@wiricentral.school.nz)

*The school office will be open on Thursday and Friday. We are looking forward to seeing your children back at school next week.*

*Stay well, stay safe.*

*Ngā mihi*

*Anet Conroy*

*Acting Principal*